

# St Columb Major Town Council

## MINUTES OF THE FULL COUNCIL MEETING

### HELD IN THE TOWN HALL

ON MONDAY, 12<sup>th</sup> MAY 2008 @ 7.15pm

Present:	Cllr. Riley (Mayor)	Cllr. Mrs Abaza	Cllr. Miss Bedford-Stradling
	Cllr. Blake	Cllr. Calton	Cllr. S. Chapman
	Cllr. Crewes	Cllr. Hancock (TC/RBC)	Cllr. Mrs Heggie
	Cllr. Sheridan	Cllr. Tippett	Cllr. Ms Worrall
	Cllr. Glanville (CCC)		Mrs Thompson (Clerk)

Minute	AGENDA ITEMS	Action
	<p><u>Mayor's Welcome and Public Forum</u> – the Mayor welcomed those present and invited members of the public to address the Council.</p> <p>Mr John Bailie expressed an interest in the role of Town Sergeant, now that Mr Monty Mewton has retired. He understands there are other candidates, but wished to introduce himself.</p> <p>Nine residents were present to object to agenda item 87e/2008. Cllr. Abaza addressed the Meeting, regarding the background to this planning application. In the original application (1992) the developer had been refused permission to erect two dwellings on the site of the current play area. Restormel's reason (then) was that the area should be retained as a green space. Since then legislation has changed, hence the fresh application. A number of residents had bought their property from the developer and it was their understanding the play area would be maintained as a green space.</p> <p>Mr Stuart Shelley added his voice to the objection. He felt that several statements in the application are misleading, e.g. the photographs of the site are out-of-date and do not reflect the current situation. He refuted the developer's assertion that the site has been misused over the years. A copy of his comments is on file.</p> <p>Other residents complained about the loss of light and their view.</p> <p>Agenda item 87/2008 was taken at this point.</p> <p>After agenda item 87e/2008 was discussed, Cllr. S. Chapman left the meeting (because of family illness).</p>	
	<u>Prayers</u> – led by Revd. Surrige.	
77/2008	<u>Apologies for Absence</u> – Cllrs. J. Chapman (attending another Meeting) and Rose (unwell).	
78/2008	<p><u>Members' Declarations</u> –</p> <p>a. <i>Declarations of Interest, in Accordance with the Agenda</i> – Cllr. Hancock in all planning applications; Cllr. Abaza in 87e/2008.</p> <p>b. <i>Declarations of Gifts over £25</i> – none</p>	Clerk to record
79/2008	<u>Police Liaison</u> – the Police Liaison Officer (PLO) was not present.	
80/2008	<u>To Receive Minutes of Meetings:</u>	

	<ul style="list-style-type: none"> <li>a. <i>Full Meeting</i> – 14<sup>th</sup> April 2008. Minute 69c/2008 to read: “<i>Catering</i> – it was <b>AGREED</b> Cllr. Hancock will purchase the food and Cllr. Riley will arrange for distribution. Cllr. Hancock will organise liquid refreshments.” With this amendment the Minutes were <b>AGREED</b> as a true record.</li> <li>b. <i>Finance &amp; General Purposes Committee Meeting</i> – 9<sup>th</sup> March 2008. <b>AGREED</b> as a true record.</li> <li>c. <i>Planning Meeting</i> – 28<sup>th</sup> April 2008. Minute PL22/2008 to read: “Apologies for Absence – Cllrs. Bedford-Stradling and Rose (both unwell). Cllrs. Abaza and S. Chapman did not attend.” With this amendment the Minutes were <b>AGREED</b> as a true record.</li> <li>d. <i>Footpath Committee</i> – 28<sup>th</sup> April 2008. <b>AGREED</b> as a true record.</li> </ul>	
81/2008	<p><u>Committee Membership 2008/9</u> – Council to appoint Members to the following Committees:</p> <ul style="list-style-type: none"> <li>a. <i>Finance &amp; General Purposes Committee</i> – it was <b>AGREED</b> to appoint Cllrs. Hancock, Bedford-Stradling, Blake, Heggie, Riley, Tippett and Worrall.</li> <li>b. <i>Environment Committee</i> – it was <b>AGREED</b> to appoint the Mayor, Crewes, Heggie, Riley, Rose, Tippett and Worrall.</li> <li>c. <i>Footpaths Committee</i> – it was <b>AGREED</b> to appoint Mayor, Deputy Mayor, Blake, Calton, J. Chapman and Heggie.</li> <li>d. <i>Community Governor</i> – it was <b>AGREED</b> to confirm Cllr. Riley to act as a Community Governor of St Columb CP School.</li> <li>e. <i>RAF/JMF Liaison</i> – to be dealt with by the Mayor.</li> <li>f. <i>Emergency Planning</i> – it was <b>AGREED</b> to appoint Cllrs. Crewes and Hancock. An emergency plan is to be created.</li> <li>g. <i>Youth Club Support</i> – it was <b>AGREED</b> to appoint Cllrs. Calton and Sheridan.</li> <li>h. <i>Restormel Liaison</i> – it was <b>AGREED</b> to appoint the Mayor, Deputy Mayor and Cllr. Calton.</li> <li>i. <i>Cornwall Association of Local Councils</i> – it was <b>AGREED</b> to appoint the Mayor, Deputy Mayor and the Clerk.</li> <li>j. <i>Police Liaison</i> – it was <b>AGREED</b> to appoint Cllrs. Sheridan and Worrall.</li> </ul>	
82/2008	<p><u>Committee Updates</u> –</p> <ul style="list-style-type: none"> <li>a. <i>Finance &amp; General Purposes Committee</i> – 9<sup>th</sup> March 2008.</li> <li>b. <i>Footpath Committee</i> – Meeting held 28<sup>th</sup> April 2008. Cllr. Sheridan reported this Committee will meet bi-monthly.</li> <li>c. <i>Environment Committee</i> – no Meeting held.</li> <li>d. <i>Youth Club Support</i> – no further action, until a representative of the Club makes contact.</li> </ul>	
83/2008	<p><u>Financial Matters</u> –</p> <ul style="list-style-type: none"> <li>a. <i>Accounts for Payment</i> – Schedule No.2/2008-9, to a value of £3,728.50 <b>APPROVED</b> for payment, together with an additional payment of £20 for two tickets to Restormel’s Mayor Making. Cllr.</li> </ul>	Clerk to



	<p>community spirit will be lost, along with the green space. Cllr. Crewes said the area was pleasant, this proposal will damage this.</p> <p>f. <i>Tree Felling, St Columb Churchyard</i> – the Clerk reported Restormel’s tree consultant had queried that the tree is causing an “actionable nuisance”. In view of this they are to publicise a section 211 notice and a decision on the tree’s future will be made in six weeks time.</p>	
87/2008	<p><u>Traffic Matters</u> –</p> <p>a. <i>Right of Way, Fore Street to East Street</i> – Minute 68a/2008 refers. Mr Richard Mayger, Highways, advised the footway is not a “highway maintained footway”. Cllr. Glanville said that having lived in St Columb all his life, he was sure this was a public right of way. The Clerk to contact the Land Registry to ascertain who owns the land. Cllr. Blake asked about the footway to the right of the car park.</p> <p>b. <i>Market Place Car Park</i> – Minute 68b/2008 refers. Cllr. Hancock reported he has yet to discuss with Restormel, the issue of cars parking for days at a time in the car park area opposite the Co-op.</p> <p>c. <i>Trewan Hill</i> – Cllr. Hancock reported Restormel are looking into the felling of the trees, adjacent to the road.</p>	Clerk
88/2008	<p><u>Documentation</u> – the following items have been received and were made available to Members:</p> <p>a. <i>BT Payphones</i> – Restormel advises BT is consulting on the possible removal of a number of telephone kiosks. One of which is located at Tregonetha, St Columb.</p> <p>b. <i>Rural Bus Services</i> – CCC advises the results of the “Rural Bus Services and Access to Public Transport” consultation has been completed and a report can be viewed online at <a href="http://www.cornwall.gov.uk/media.cfm?mediaid+35951">www.cornwall.gov.uk/media.cfm?mediaid+35951</a> The main recommendation is “a study be commissioned to fully explore the potential of introducing concessionary bus travel for residents of Cornwall aged 19 years and under”.</p> <p>c. <i>Are You Linked?</i> – leaflets explaining how to have a say on Health and Social Care in Cornwall.</p> <p>d. <i>Town &amp; Country</i> – parish magazine, May 2008.</p> <p>e. <i>Sustainable Community Strategy</i> – the consultation document can be viewed on <a href="http://www.cornwallstrategicpartnership.gov.uk">www.cornwallstrategicpartnership.gov.uk</a></p> <p>f. <i>One Cornwall</i> – newsletter no.8.</p> <p>g. <i>Local Council Review</i> – magazine, May 2008.</p> <p>h. <i>Cornwall Minerals Development Framework</i> – copies of the “Minerals Core Strategy” and “Revised Report of Preferred Options” has been received, deadline for comments is 17<sup>th</sup> June 2008. Exhibitions will be held around the county, including</p> <ul style="list-style-type: none"> <li>• <u>Wheal Martyn, Carthew</u> – 13<sup>th</sup> May 2008, 11 am-5.30pm.</li> <li>• <u>Royal Cornwall Showground</u> – 5<sup>th</sup>–7<sup>th</sup> June 2008, public opening hours.</li> </ul> <p>i. <i>Clerks and Councils Direct</i> – May 2008.</p> <p>Cllr. Glanville left the Meeting at this point.</p>	

89/2008	<p><u>Diary Dates</u> –</p> <p>a. <i>Date of Future Meetings:</i></p> <p>i. Mayor Making – 13<sup>th</sup> May 2008 (seated by 7.05pm). All Members were reminded they are needed to act as ushers.</p> <p>ii. Planning Meeting – 27<sup>th</sup> May 2008 @ 7.15pm.</p> <p>b. <i>Planning/Enforcement Training</i> – 10<sup>th</sup> July 2008, at 6.45pm. This has been difficult to set up, as many Members to attend as possible.</p> <p>c. <i>One Cornwall</i> – Town Council Engagement Events are to be held. Each event will commence at 9.30am and finish at 2pm.</p> <ul style="list-style-type: none"> <li>• 16<sup>th</sup> May 2008 – Parkhouse Centre, Bude.</li> <li>• 23<sup>rd</sup> May 2008 – Eagle House Hotel, Launceston.</li> </ul> <p>d. <i>Minerals Planning Discussion</i> – Tuesday, 20<sup>th</sup> May 2008.</p> <p>e. <i>Community Consultative Meeting</i> – Tuesday, 17<sup>th</sup> June 2008 at Mawgan Porth Village Hall.</p>	
90/2008	<p><u>Information Only Items</u> –</p> <p>a. <i>Clerk's Attendance</i> – the Clerk will be at the SLCC Conference and will, therefore, not be in the office on Wednesday, 14<sup>th</sup> May 2008.</p> <p>b. <i>Insurance Claim</i> – the Council's insurers advise no settlement was made in the case of the gentleman injured in the Recreation Ground car park. The claim being repudiated and then not pursued.</p> <p>c. <i>Signs</i> – Council <b>AGREED</b> the following locations for the signs:</p> <ul style="list-style-type: none"> <li>• <u>Three "no dog" signs</u> – one is to be affixed to a metal pole in the children's play area, the other two on the gates to the children's play area.</li> <li>• <u>Car park sign</u> – NO ENTRY TO VEHICLES OVER 2.5 TONS, to go on the stone shed in the Recreation Ground car park.</li> <li>• <u>CCTV sign</u> – 400mm x 300mm to be mounted on an aluminum pole approx 10ft from ground, in the children's play area.</li> <li>• <u>CCTV signs</u> – (two in addition to the above). To be placed at the entrance to the town from Fair Street and junction Broad Street/ Market Place. The Clerk to ask permission from Highways to erect one on their traffic sign in Broad Street, Cllr. Glanville to be asked for permission to erect one on his top shop.</li> </ul> <p>Cllr. Worrall asked if it would be possible to have a further CCTV camera in the children's play area. There being no electricity on the site, this is not possible at the moment.</p> <p>d. <i>Recreation Ground Complaint</i> – Council considered the complaint, from a 12 year old resident, about dogs allowed in the recreation ground. The Clerk to reply and refer this to Restormel's Dog Warden.</p> <p>e. <i>Union Hill Gate</i> – Cllr. Heggie reported the post is broken. The Clerk to report this to Highways and to point out that there isn't a "NO THROUGH ROAD" sign at the entrance to Union Hill, which is leading to drivers trying to find their way out of town by this means.</p> <p>f. <i>Bank House</i> – the Clerk to report to Restormel the wall has been demolished.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

Signature: ..... (Cllr. Deran Hancock)  
Mayor

Date: 9<sup>th</sup> June 2008

# St Columb Major Town Council

## MINUTES OF THE CLOSED SESSION, HELD IN THE TOWN HALL ON MONDAY, 12<sup>th</sup> MAY 2008

	In accordance with provisions of the Public Bodies (Admission to Meetings) Act 1960, section 2, the following items will be discussed by the Council in closed session.	
91/2008	<p><u>Financial Decisions</u> –</p> <p>a. <i>Wesley Place Car Park</i> – Minute 75b/2008 refers. Item referred to the F&amp;GP Committee.</p> <p>b. <i>CCTV Camera</i> – Minute 75c/2008 refers. Cllr. Hancock apologised, he had not had an opportunity to discuss with CDA Security a fresh quotation for upgrading the system and re-siting of the camera, so that the car park ticket machine is covered.</p> <p>c. <i>Town Maintenance</i> – Council considered the following matters reported by Mr Tony Roberts:</p> <ul style="list-style-type: none"> <li>• <u>Skateboard Ramp</u> – the ramp has been damaged, again. A quotation for a complete resurface has been received. Referred to the Environment Committee to recommend a plan of action.</li> <li>• <u>School Fence</u> – Minute 75e/2008 refers. Cllr. Riley reported that there has been no action from the School Governors, regarding damage to the fence and bank, caused by bikes, due to lack of funds. He will pursue.</li> <li>• <u>Teen Shelter</u> – the paving slabs, originally under the shelter, have been ripped up and broken. Referred to the Environment Committee.</li> </ul> <p>d. <i>Town Hall Window Boxes</i> – one of the boxes has disintegrated. It was <b>AGREED</b> to replace the box, up to a maximum of £40.</p> <p>It was <b>AGREED</b> the Clerk to have the three broken windows in the library, repaired.</p> <p>e. <i>Town Notice Board</i> – Minute 71/2008 refers. The Clerk reported she had written to the St Columb Old Cornwall Society regarding possible installation of a notice board, to the rear of Market Place car park, seeking feedback as to design, costs and provision of a licence (from RBC). As yet no reply had been received.</p> <p>f. <i>Dog Waste Bins</i> – the Clerk has spoken to Mr Mark Hill, Restormel, regarding the request from the Regeneration Forum the Town Council pays for the emptying of any bins, the Forum may provide. He advises costs can be reduced by providing litter bins, which can be used for dog waste, provided this is placed in plastic bags. Cllr. Tippett will inform the Forum.</p> <p>g. <i>Council Offices</i> – Minute 56e/2008 refers. Item referred to the F&amp;GP Committee.</p>	<p>F&amp;GP Committee</p> <p>Environment Committee</p> <p>Environment Committee</p> <p>Clerk</p> <p>Clerk</p> <p>Cllr. Tippett</p>

Signature: ..... (Cllr. Deran Hancock)  
Mayor

Date: 9<sup>th</sup> June 2008