

St Columb Major Town Council

MINUTES OF THE FULL COUNCIL MEETING

HELD IN THE TOWN HALL

ON MONDAY, 14th JULY 2008 @ 7.15pm

Present: Cllr. Hancock (Mayor) Cllr. Miss Bedford-Stradling Cllr. Blake
 Cllr. Calton Cllr. J. Chapman Cllr. S. Chapman
 Cllr. Crewes Cllr. Mrs Heggie Cllr. Rose
 Cllr. Sheridan Cllr. Ms Worrall Mrs Thompson (Clerk)
 Cllr. Glanville (CCC) Cllr. Mrs Harvey (RBC)

Minute	AGENDA ITEMS	Action
	<p><u>Mayor's Welcome and Public Forum –</u></p> <p>Mr Stuart Shelley spoke regarding item 120e/2008. He asked if the Council would consider adopting the land in Hawthorne Close. He understood Restormel are awaiting a response from the Town Council on this issue. With regards to public liability he thought if the play equipment were removed from the site, this would greatly reduce any H&S risk. He offered to maintain the site on a voluntary basis for a period of nine months, until the start of the new financial year. He wondered if there might be funding available from Restormel.</p> <p>Cllr. Abaza added that she understood all Restormel require, at this stage, is a letter from the Council, agreeing to consider taking ownership of the land. She left the meeting at this point, due to family illness.</p>	
112/2008	<p><u>Apologies for Absence –</u> Cllrs. Riley (on business), Tippett (family bereavement); and Revd. Surrige (on leave).</p>	
113/2008	<p><u>Members' Declarations –</u></p> <p>a. <i>Declarations of Interest, in Accordance with the Agenda –</i> Cllr. Hancock in all planning applications; Cllrs. Blake and Calton in 120d/2008; the Clerk in 131c/2008.</p> <p>b. <i>Declarations of Gifts over £25 –</i> none</p>	
114/2008	<p><u>Police Liaison –</u> PC Lenton spoke to his written report (copy on file).</p> <p>Cllr. Hancock asked if something could be done about the speed of buses. PC Lenton will pursue. Cllr. Harvey said she had spoken to the bus company and the managing director had warned his drivers.</p> <p>Cllr. Glanville asked for PC Lenton's assistance in getting the yellow lines, in the layby in Newquay Road, removed. An email from Mr Phil Tremain, suggesting a 30-minute waiting restriction be created in the layby, was brought to the attention of the Meeting.</p> <p>Cllr. Calton asked about anti-social behaviour. PC Lenton said the Police are aware of the problems, and urged residents to report incidents.</p>	PC Lenton
115/2008	<p><u>To Receive Minutes of Meetings:</u></p> <p>a. <i>Full Meeting –</i> 9th June 2008, AGREED as a true record.</p> <p>b. <i>Finance & General Purposes Committee –</i> 11th June 2008, AGREED as a true record.</p>	

	<p>c. <i>Planning Meeting</i> – 23rd June 2008, AGREED as a true record.</p> <p>d. <i>Footpath Committee Meeting</i> – 23rd June 2008, AGREED as a true record.</p>	
116/2008	<p><u>Committee Updates</u> –</p> <p>a. <i>Finance & General Purposes Committee</i> – Meeting held 11th June.</p> <ul style="list-style-type: none"> • <u>Public Participation</u> – FG43/2008 refers. It was AGREED to accept the recommendation of the F&GP and adopt the paper. <p>b. <i>Footpath Committee</i> – Meeting held 23rd June 2008.</p> <p>c. <i>Environment Committee</i> – Meeting held 9th July 2008.</p> <p>d. <i>Youth Club Support</i> – no further action, until the Youth Club makes contact.</p>	
117/2008	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – Schedule No.4/2008-9, to a value of £8,463.67, was APPROVED for payment.</p> <p>Cllr. Calton asked when the ticket machine in the recreation ground would be repaired. The Clerk advised she had authorised the repairs some two months ago. The Clerk to write to Cale Briparc and advise that if repairs are not carried out within a month, then the work will be given to another company and they will be charged.</p> <p>b. <i>Budget Monitor</i> – a copy was circulated at the Meeting.</p>	Clerk
118/2008	<p><u>Outside Bodies</u> –</p> <p>a. <i>Cornwall County Council</i> – Cllr. Glanville reported Dog Wardens have been in the town for a week.</p> <p>He advised the speed monitoring equipment is working well. Cllr. S. Chapman thought the flashing warning light was in the wrong place and should be moved to the start of the 30mph zone. This generated much discussion.</p> <p>With regards to possible improvements to the Trekenning Roundabout, Cllr. Glanville advised he has spoken to Mr Paul Allen, Highways, but as yet there was nil to report.</p> <p>b. <i>Restormel Borough Council</i> – report formed part of 118c/2008.</p> <p>c. <i>Unitary Authority</i> – Cllr. Harvey said St Columb is currently in the Newquay Community Network, but this could change. She referred to the new County logo, but did not know the cost involved.</p> <ul style="list-style-type: none"> • <u>Boundary Committee</u> – the Council did not consider the number of “County” Members needed. <p>d. <i>Regeneration Forum</i> –</p> <ul style="list-style-type: none"> • <u>Bus Shelter</u> – it would appear the shelter by the roundhouse is not “owned” by anyone. The Clerk will obtain a price for annual cleaning of the shelters from Mr Roberts. • <u>Litter Bins</u> – it was AGREED to: <ul style="list-style-type: none"> • Request permission from Restormel to re-site the bin by the toilets, behind the library, to Union Square, beside the seats. • Purchase new bins for the following locations: 	Clerk Clerk Clerk

	<p>i. In Higher East Street outside the telephone exchange.</p> <p>ii. The northern end of the raised flowerbeds in Fair Street.</p> <p>Cllr. S. Chapman asked if the Council were able to make a grant to the Carnival Committee, to assist with insurance. He was advised to approach Restormel for a community grant.</p> <ul style="list-style-type: none"> • The Forum thanked Members for supplying “bagged” dog faeces notices on existing litter bins. NOTE – Mr Roberts has been asked to purchase these and place in position. • <u>Chapels</u> – the Forum hopes to pursue funding for refurbishment. • <u>Carnival Week</u> – the Forum will have a stand, in the Recreation Ground, for the “Party in the Park” on the Thursday. 	Cllr. S. Chapman
119/2008	<p><u>Mayor’s Report</u> – the Mayor spoke to his written report (copy on file). He handed paperwork to the Clerk, and requested she bring a report to the Planning Meeting on protection of trees in the parish. Cllr. Hancock sought Members permission to obtain quotations and have plans drawn up to progress his idea to improve the Trekenning Roundabout and the grass bank opposite.</p>	Planning Meeting
120/2008	<p><u>Planning Matters</u> –</p> <p>a. 08/00907, Mrs S. Oliver, 1 Bosworgey Close – erection of a conservatory to the rear of the property. NO OBJECTION.</p> <p>b. 08/00927, Mr J. Bayes, 11 Jenner Gardens – FP, erection of conservatory to rear of property. NO OBJECTION.</p> <p>c. 08/00948, Mr A. Dickens, Penhillick Mill – FP, demolition of conservatory. Replace with permanent stone extension. NO OBJECTION.</p> <p>d. 08/00956, Mr Weldhen, Trebudannon Farm – FP, change of use of existing agricultural building into mixed use as agricultural building and occasional social events, including point-to-point meetings. Cllrs. Blake and Calton declared a prejudicial interest and left the room, whilst this item was discussed. NO OBJECTION. Cllr. Heggie abstained.</p> <p>e. <u>Hawthorne Close Development</u> – the Clerk advised one option was for the residents to form a Community Interest Company, and assume ownership. It was AGREED to <u>consider</u> taking ownership of the open space. The Clerk to advise Restormel. In the interim, it was AGREED to obtain the cost of cutting the grass annually and removal of the existing play equipment, to be taken to the F&GP Committee.</p>	Clerk F&GP
121/2008	<p><u>Traffic Matters</u> –</p> <p>a. <u>Right of Way, Fore Street to East Street</u> – Minute 100a/2008 refers. It was AGREED not to pursue ownership of the right of way, to the north of the Wesley Car Park.</p> <p>b. <u>Civil Parking Enforcement</u> – Minute 97b/2008 refers. Cllr. Hancock reported on the number of civil parking enforcements, which have been undertaken. He explained the instances where the “traffic wardens” walk together, is when one is training the other. Cllr. Calton said the layby in Bank Street is not known to the Enforcers. Cllr. Hancock will investigate.</p>	NFA Cllr. Hancock

	<p>c. <i>Tree Preservation Orders</i> – Covered by 119/2008.</p> <p>d. <i>Union Hill No Through Road</i> – Minute 100d/2008 refers. Cllr. Crewes advised County Highways will be reinstating a “NO THROUGH ROAD” sign at the entrance to Union Hill.</p> <p>e. <i>Trekkening Roundabout</i> – Covered by 118a/2008 above.</p> <p>f. <i>CCTV Signage</i> – Minute 100e/2008 refers. The Clerk is liaising with County Highways regarding siting of the CCTV signage on traffic signs at either end of the main street. Mr Peter Glanville has given verbal permission for one of the signs to be sited on his top shop.</p> <p>Sat-Navs are creating problems, in that heavy lorries are being directed towards Tregatallian, on unsuitable roads. The Clerk to write to County Highways.</p> <p>Cllr. Glanville left the Meeting at this point.</p> <p>g. <i>Layby, Newquay Road</i> – Minute 97a/2008 refers. Noted Mr Viv Bidgood, County Highways, writes regarding the removal of the double yellow lines, in the layby opposite the Police Station. He advises: “...The Traffic Regulation Order for the section of road does not exclude the lay-by from the parking restrictions therefore they are legally enforceable...” The cost of removal would be circa £3,000 and is not possible until <u>at least</u> April 2009.</p>	Clerk
122/2008	<p><u>Recreation Ground/Talskiddy</u> –</p> <p>a. <i>Children’s Play Area</i> – following the Meeting with residents of Glebe Close, it was AGREED to accept the recommendation of the Environment Committee to improve signage in the recreation ground and to provide a means of limiting the “swing” on the swings. It was further AGREED to send a request to Ocean Housing to improve the fencing on their property. The Clerk to obtain a quotation to move the swings, in the event this should prove necessary.</p> <p>Cllrs. S. Chapman and Harvey left the meeting at this point.</p> <p>b. <i>Notice Board, Talskiddy</i> – Minute 109a/2008 refers. Cllr. Worrall reported the vandalised notice board was installed by residents. It was AGREED to ask Mr Roberts to price the necessary repair work.</p>	Clerk Clerk
123/2008	<p><u>Town Hall</u> – Council received a letter from their landlord, regarding:</p> <p>a. <i>Exterior Granite Work</i> – it was AGREED to write to CDA Solutions, enclosing a copy of Mr Hill’s letter, regarding the alleged damage caused by installation of the CCTV system and to inform Mr Hill of the action taken. The Christmas Lights Committee is dealing with Mr Hill direct, regarding affixing decorations to the Town Hall.</p> <p>b. <i>Upper Store Room</i> – door to be kept locked. Cllr. Hancock said he holds a key to the room. He will provide a copy to the Clerk.</p>	Clerk Cllr. Hancock
124/2008	<p><u>Civic Parade and Service</u> – Sunday, 3rd August 2008.</p> <p>a. <i>Catering</i> – Cllr. Hancock will arrange the drinks. Cllr. Crewes will purchase the food and others will assist in the preparation.</p> <p>b. <i>Administration</i> – noted the Clerk has issued the invitations, and will compile a seating plan for the church. Sufficient copies of the service order will be obtained. Revd. Surridge will provide the readings, on her return from leave.</p> <p>Cllrs. Bedford-Stradling and Calton left the Meeting at this point.</p>	

125/2008	<u>Website</u> – Mr Phil Tremain has re-created the website, which can be found at www.council.stcolumb.org.uk . Members were very pleased with the site and expressed their appreciation to Mr Tremain.	
126/2008	<u>Exclusive Right of Burial</u> – Council received and signed the legal documentation. The Clerk to circulate.	Clerk
127/2008	<p><u>Documentation</u> – the following items have been received and are made available to Members:</p> <ul style="list-style-type: none"> a. <i>Western Power Distribution</i> – stakeholder consultation. b. <i>Parish Guide</i> – reference resource. A joint project between NCDC and Restormel. c. <i>One Cornwall</i> – issue nos.9 and 10. d. <i>Parish and Town Council Survey</i> – results. e. <i>One Cornwall</i> – summary of engagement events. f. <i>Town & Country</i> – June and July 2008. g. <i>Police Update</i> – letter from the Deputy Chief Constable. h. <i>Understanding Parish and Town Council Needs for a Sustainable Cornwall</i> – deadline 2nd August 2008. Members were asked to complete and return the questionnaire to the Clerk at the July Planning Meeting. i. <i>Local Council Review</i> – July 2008. j. <i>Waste Incinerator, St Dennis</i> – letter from Matthew Taylor MP. k. <i>Fire Brigade's IRMP Service Plan</i> – www.cornwall.gov.uk/fire l. <i>Our Money, Your Dream</i> – information regarding funding opportunities for young people. Noted this might be useful to youngsters requesting improvements to the skateboard ramp. 	All Members
128/2008	<p><u>Diary Dates</u> –</p> <ul style="list-style-type: none"> a. <i>Date of Future Meetings:</i> <ul style="list-style-type: none"> i. Planning Meeting – 28th July 2008 @ 7.15pm. ii. Civic Parade and Service – 3rd August 2008. iii. NOTE – there will be no Full Council Meeting in August. b. <i>One Cornwall Localism Charter</i> – a Consultation Event is to be held on 16th July 2008, 4-7.30pm at Restormel Council Offices. c. <i>Planning Training</i> – Key Principles of Planning Policy Statement 9: Biodiversity and Geological Conservation. Tuesday, 29th July 2008, 5pm in the Committee Room. 	
129/2008	<u>Information Only Items</u> – no items.	
130/2008	<u>Closed Session</u> – in view of the confidential nature of the business about to be transacted, relating to the issue of contracts, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw, for the remainder of this Council Meeting.	

Signature: (Cllr. Deran Hancock)
Mayor

Date: 8th September 2008

St Columb Major Town Council

MINUTES OF THE CLOSED SESSION

HELD IN THE TOWN HALL

ON MONDAY, 14th JULY 2008

	In accordance with provisions of the Public Bodies (Admission to Meetings) Act 1960, section 2, the following items will be discussed by the Council in closed session.	
131/2008	<p><u>Financial Decisions</u> –</p> <p>a. <i>CCTV Camera</i> – Minute 110a/2008 and FG46b/2008 refers. Nil to discuss.</p> <p>b. <i>Town Notice Board</i> – Minute FG46a/2008 refers. It was AGREED to accept the recommendation of the F&GP Committee to allocate £1,000 to purchase a notice board, to be placed at the rear of the Market Place car park and that the Committee be authorised to complete the project. It is envisaged community organisations will then be able to utilise the windows in the Town Hall foyer.</p> <p>c. <i>Churchyard Railings, adj. to Chymes</i> – the Clerk declared a prejudicial interest, and left the room whilst this item was discussed. Members rejected the recommendation of the Environment Committee and the Clerk was asked to contact B.L. White Fabrications, with revised specification and request a new quotation.</p> <p>d. <i>Skateboard Ramp</i> – the Clerk reported she had been in contact with Records RRS Ltd and GBH Ramps Ltd to request a site visit, with regards to refurbishment of the existing ramp and provision of a “grinder”.</p> <p>Roundabout – Minute EC22a/2008 refers. The quotation for a “space wheel” style roundabout is expected.</p> <p>e. <i>Party in the Park</i> – Minute EC25a/2008 refers. Members AGREED to provide the paint to redecorate the new shelter. The Carnival Committee to seek voluntary labour for the work.</p>	<p>Clerk</p> <p>Clerk</p>
132/2008	<u>Town Sergeant</u> – the Clerk reported no applications for the post had been received. Cllr. Hancock reported Mr Keith Solomon is willing to act as Town Sergeant for the Civic Parade.	

Signature: (Cllr. Deran Hancock)
 Mayor

Date: 8th September 2008