

# St Columb Major Town Council

## MINUTES OF THE FULL COUNCIL MEETING

### HELD IN THE TOWN HALL

ON MONDAY, 14<sup>th</sup> APRIL 2008 @ 7.15pm

Present	Cllr. Riley (Mayor)	Cllr. Miss Bedford-Stradling	Cllr. Blake
	Cllr. Calton	Cllr. S. Chapman	Cllr. Crewes
	Cllr. Hancock (TC/RBC)	Cllr. Mrs Heggie	Cllr. Rose
	Cllr. Sheridan	Cllr. Tippett	Cllr. Ms Worrall
	Cllr. Glanville (CCC)		Mrs Thompson (Clerk)

Minute	AGENDA ITEMS	Action
	<u>Mayor's Welcome and Public Forum</u> – the Mayor welcomed those present. Mr Richard Skinner, of Excel Properties addressed the Council, regarding planning application 08/00473, Praze-an-Cronor. He explained the background to the application and indicated that the application would be infill.	
	<u>Prayers</u> – led by Revd. Faith Surridge.	
59/2008	<u>Apologies for Absence</u> – Cllr. J. Chapman (prior appointment) and Cllr. Abaza (work commitment).	
60/2008	<u>Members' Declarations</u> – a. <i>Declarations of Interest, in Accordance with the Agenda</i> – Cllr. Hancock in all planning applications. Cllr. Riley in payment 103036 and the Clerk in payment 103032. b. <i>Declarations of Gifts over £25</i> – none	
61/2008	<u>Police Liaison</u> – Sgt. Emma Fox introduced herself and reported on the crime figures (no written report was available). The Police had experienced a good month, in terms of crime detection. She advised she could obtain funding for youth projects, but needed to identify some young people willing to be involved. The Clerk to provide her with details of those who had expressed an interest in creating a mural in the new shelter. She spoke regarding the CCTV and said that from their point of view access to the recorded material was problematic. Cllr. Riley asked if it would be possible to train one of the PCSOs to access the CCTVs.  The Police, County Cllr. Glanville and District Councillor Hancock were reminded of the Annual Assembly, to be held on 22 <sup>nd</sup> April 2008 at 7pm.	Clerk
62/2008	<u>To Receive Minutes of Meetings:</u> a. <i>Full Meeting</i> – 10 <sup>th</sup> March 2008, <b>AGREED</b> as a true record. b. <i>Planning Meeting</i> – 25 <sup>th</sup> March 2008, <b>AGREED</b> as a true record. c. <i>Environment Committee Meeting</i> – 12 <sup>th</sup> March 2008, <b>AGREED</b> as a true record.	
63/2008	<u>Committee Updates</u> – a. <i>Footpath Committee</i> – no Meeting held.	

	<p>b. <i>Finance &amp; General Purposes Committee</i> – at the Meeting held on 10<sup>th</sup> April 2008, the Committee raised the following points:</p> <ul style="list-style-type: none"> <li>• <u>Electoral Boundary Review</u> – Minute FG10/2008 refers. Cllr. Glanville spoke to his written report, regarding the boundary review (copy on file). It is for the Town Council to decide if they wish to request any changes to their electoral boundary. It was <b>AGREED</b> to request that St Columb Major should remain with St Mawgan and St Wenn, but that Tregatillian and Colan should be included in the St Columb ward.</li> <li>• <u>Children’s Swings</u> – Minute FG11a/2008 refers. The Committee agreed to purchase chains for the swings at a cost of £35 per chain, to replace the swings in the Recreation Ground play area.</li> <li>• <u>Stacking Tables</u> – Minute FG11c/2008 refers. The Committee agreed to purchase eight tables at a cost of £472 + VAT. These have since been ordered.</li> </ul> <p>c. <i>Environment Committee</i> – Meeting held 12<sup>th</sup> March 2008.  <u>Newquay Road</u> – Minute EC09/2008 refers. Ms Jessamy Male, Highways advises the speed restriction scheme is to go ahead, as proposed, with the addition of a repeater sign between the position of the old and new speed limits.</p> <p>d. <i>Youth Club Support</i> – no further action, until a representative of the Club makes contact.</p>	<p>Clerk</p> <p>Information</p> <p>Information</p>
64/2008	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – Schedule No.1/2008-9, to a value of £3,623.87 was <b>APPROVED</b> for payment.  <i>End-of-Year Accounts</i> – the Clerk advised she has prepared the end-of-year accounts and has an appointment with the Internal Auditor (Mr David Jeffrey, accountant) on Wednesday.</p> <p>b. <i>Japanese Knotweed</i> – noted the Clerk has authorised Cornish Gardeners to make two sprays of the knotweed infestations, in the Recreation Ground, at a cost of £25 a spray plus VAT.</p> <p>c. <i>Carloggas Play Area</i> – Cllr. S. Chapman advised a meeting is to be held on the following day. Item deferred to the Full Council Meeting in May.</p>	
65/2008	<p><u>Outside Bodies</u> –</p> <p>a. <i>Cornwall County Council</i> – Minute 48/2008 refers. Cllr. Glanville advised he has arranged with Serco for them to visit the worse affected areas of the town (for dog fouling) and erect warning signs.</p> <p>b. <i>Restormel Borough Council</i> – nil reported.</p>	
66/2008	<p><u>Mayor’s Report</u> – Cllr. Riley spoke to his written report (copy on file).</p>	
67/2008	<p><u>Planning Applications</u> –</p> <p>a. <i>08/00415, Mr &amp; Mrs Honey, 5 Browning Close</i> – FP (lifting/alternative condition), variation of condition 3 of 04/01359 in respect of occupation as affordable homes. Cllr. Hancock explained building societies are no longer willing to lend for affordable housing, because there could be a lack of collateral when it is time to resell. <b>OBJECT</b> on the grounds that affordable housing is needed.</p>	

	<p>b. <i>08/00473, Excel Properties Ltd., Praze-an-Cronor</i> – FP, 1 x four-bedroomed house with attached garage and 1 x three-bedroomed house with off road parking to be developed on a residential infill site at the end of Praze-an-Cronor cul de sac. <b>NO OBJECTION.</b></p>	
68/2008	<p><u>Traffic Matters</u> –</p> <p>a. <i>Right of Way, Fore Street to East Street</i> – Minute 48b/2008 refers. Mr Hamish Gordon, Countryside Officer, CCC advises the lane, adjacent to the Wesley Place Car Park, is not a right of way, but a “highway maintained footway”. The Clerk to contact Mr Richard Mayger, Highways regarding this matter.</p> <p>b. <i>Civil Parking Enforcement</i> – Minute 31b/2008 refers. Cllr. Hancock apologised, he had not been able to discuss this with Cllr. Mrs Polmounter, RBC Cabinet Member for Community Affairs.</p> <p>Civil Parking Enforcement leaflets from CCC were circulated.</p> <p>Cllr. S. Chapman raised the question of cars parkin for days at a time in the car park area opposite the Co-op. Cllr. Hancock will discuss with Restormel.</p>	<p>Clerk</p> <p>Cllr. Hancock</p>
69/2008	<p><u>Mayor Making</u> – Council considered the following:</p> <p>a. <i>Nominations</i> – it was <b>AGREED</b> to elect Cllr. Hancock to the office of Town Mayor for 2008/9. It was <b>AGREED</b> to elect Cllr. Sheridan to the office of Deputy Mayor.</p> <p>b. <i>Rehearsal</i> – it was <b>AGREED</b> the rehearsal would be held on Sunday, 11<sup>th</sup> May 2008 at 6pm.</p> <p>c. <i>Catering</i> – it was <b>AGREED</b> Cllr. Hancock will purchase the food and Cllr. Riley will arrange for distribution. Cllr. Hancock will organise liquid refreshments.</p> <p>d. <i>Administration</i> – the Clerk has issued the invitations. She will compile a seating plan, arrange for floral arrangements from RBC and order four bouquets.</p> <p>NOTE – all Members to act as ushers.</p>	<p>Cllr. Riley</p> <p>Cllr. Hancock</p> <p>Clerk</p>
70/2008	<p><u>Community Assets</u> – Minute 51/2008 refers. The Clerk apologised she had not pursued CCC regarding details of any community owned tracts of land (such as grass verges).</p>	Clerk
71/2008	<p><u>Town Notice Board</u> – it was <b>AGREED</b> to pursue erecting a notice board to the rear of the parking area, opposite the Co-op. The Clerk to liaise with Mr Geoff Hurst, Estates &amp; Valuation Assistant, RBC who advises they have no objection. A licence will be needed and they require details of the size and approximate position. They would prefer that it is erected against a wall, for which the owners’ permission would be needed.</p>	Clerk
72/2008	<p><u>Documentation</u> – the following items have been received and were made available to Members:</p> <p>a. <i>Town and Parish Standard</i> – Standards Board newsletter March 2008.</p> <p>b. <i>Cornwall Countryside Access Forum</i> – Members did not wish to make any nominations for the five vacancies on the Forum, to be submitted by 25<sup>th</sup> April 2008.</p>	



# St Columb Major Town Council

## MINUTES OF THE CLOSED SESSION, HELD IN THE TOWN HALL ON MONDAY, 14<sup>th</sup> APRIL 2008

	In accordance with provisions of the Public Bodies (Admission to Meetings) Act 1960, section 2, the following items will be discussed by the Council in closed session.	
75/2008	<p><u>Financial Decisions</u> –</p> <p>a. <i>Website</i> – Minute 56b/2008 refers. It was <b>AGREED</b> to support the recommendation of the F&amp;GP Committee that the Council’s website should be linked to the existing “StColumb.org” website, run by Mr Phil Tremain.</p> <p>Cllr. S. Chapman left the Meeting at this point.</p> <p>b. <i>Ticket Machine</i> – Minute 56c/2008, EC13/2008 and Clerk’s report refers. Cllr. Crewes said that in some towns/villages local shops are used to “sell” tickets, rather than from a ticket machine – this had the potential to benefit the shops, if a purchase was made at the same time. Cllr. Hancock said it wasn’t about making a profit, it was about providing a service to the town. It was <b>AGREED</b> to continue with the present arrangement. The Clerk to research the lease on the Wesley Car Park and to try to obtain a further quotation to reinstate the ticket machine in the Recreation Ground car park, but this needs to be actioned as soon as possible.</p> <p>c. <i>CCTV Camera</i> – Minute 36j/2008 refers. Cllr. Hancock reported he had requested a further quotation for upgrading the system and re-siting of the camera, so that the car park ticket machine is covered. This had not been forthcoming. He will pursue.</p> <p>d. <i>SLCC Conference</i> – it was <b>AGREED</b> to part-fund the Clerk’s attendance at a day conference in Plymouth at a shared cost of £26.79, plus a contribution to travelling costs.</p> <p>e. <i>Recreation Ground</i> – Council considered the following:</p> <ul style="list-style-type: none"> <li>• <u>New Shelter</u> – it was reported the side door has been removed. It was <b>AGREED</b> not to replace, but to secure the area.</li> <li>• <u>Football Pitch</u> – Mr Tony Roberts reported two sizeable holes have been dug in the pitch. He will undertake repairs.</li> <li>• <u>School Fence</u> – Mr Roberts also advised bikes are being ridden down the bank, causing damage. Cllr. Riley will raise this at the School Governor’s Meeting.</li> </ul> <p>f. <i>Memorial</i> – Cllr. Riley and the Clerk had discussed this with the Revd. Surridge. It was <b>AGREED</b> to donate £100 to the PCC towards a memorial bench.</p> <p>g. <i>Play Inspections, Recreation Ground</i> – Serco advises the cost of the monthly inspections has risen to £15.50. Members <b>CONFIRMED</b> they are happy to continue with the arrangement.</p> <p>h. <i>Seat in the New Shelter, Recreation Ground</i> – Minute PL19/2008 refers. It was <b>AGREED</b> to accept the quotation of £379.25, from Mr Tony Roberts.</p>	<p>Clerk</p> <p>Cllr. Hancock</p> <p>Clerk</p> <p>Cllr. Riley</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

